



Republic of the Philippines  
**Department of Education**  
**Cordillera Administrative Region**  
**Schools Division of Benguet**

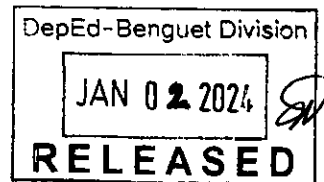
2 January 2024

**DIVISION MEMORANDUM**

No. 01 s. 2024

**PROJECT SCHOOL FUNDS FOR CY2024**


**To:** Office of the Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID and SGOD  
 Public School District Supervisors and Districts In-charge  
 Public Elementary and Secondary School Heads  
 All Others Concerned



1. In line with SDO Benguet's continuous improvement advocacy on the utilization and liquidation of school MOOE and in connection with the implementation of Project School FUNDS (Full Utilization, Nimble Downloading Scheme, Division Memorandum 458 s.2023), please be informed of the schedule of school MOOE downloading for CY2024 as follows:

Month	Date
January	January 4
February	February 5
March	March 5
April	April 4
May	May 3
June	June 5
July	July 4
August	August 5
September	September 5
October	October 4
November	November 5
December	December 3

2. Strict compliance to timelines and activities as indicated in the Division Memorandum 458 s.2023 is anticipated from all responsible unit/persons.
3. An online monthly status of downloading, liquidation and balances was established and to be communicated through official Facebook group chat for perusal of all concerned.
4. All expenses relative to this once a month MOOE downloading shall be charged to SDO MOOE subject to budgeting, accounting and auditing guidelines.
5. Immediate and widest dissemination of this memorandum is directed.

  
**SALLY L. BANAKEN-ULLALIM CESO V**  
 Schools Division Superintendent

OSDS/feb





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